



**Pinehurst
Dermatology**
A PROFESSIONAL ASSOCIATION

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CLINICAL DERMATOLOGY
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**Cancellation Policy/No Show Policy
For Provider Appointments and Surgery**

Cancellation/No Show Policy for Doctor Appointment

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment. Conversely, the situation may arise where another patient fails to cancel and we are unable to schedule you for a visit, due to a seemingly "full" appointment book.

If an appointment is not cancelled at least 24 hours in advance, you will be charged a twenty-five dollar(\$25) fee; this will not be covered by your insurance company.

If multiple no-show appointments occur, the practice may elect to discontinue our relationship with you.

I have read and understand the above policy:

Patient Signature

Date

Office Use:

Patient Name: _____

Chart Number: _____